



Application for export documentary collection

To be completed by the Customer

Employee of Documentary Operations Department

Place:

Date:

Number of application:

Customer (hereinafter - Seller)

Name of the Seller
Seller's current account number
Contact person
(name, surname, position)
Phone, e-mail

LV RIBR

Buyer

Name of the Buyer,
registration number
Address, phone

Buyer's Bank

Name of the Bank, SWIFT code

Address
(street, city, country, postal code),
Phone and contact person in the bank

Goods and Amount Due

Amount and currency
(in figures and in words)
Description of goods,
use,
country and region of origin

Enclosed documents

Document description	Original	Copy	Document description	Original	Copy
Bill of Exchange/ Draft			Transport Document (BL/AWB/CMR/RWB)		
Invoice			Insurance Policy		
Packing List					
Weight Certificate					
Certificate of Origin					
Quality Certificate					
Certificate of Radioactivity					
Veterinary Certificate					
Fumigation Certificate					
Phytosanitary Certificate					

List other documents in "Additional Information" section.

Customer's signature, printed name, seal

Instructions for Documentary Collection

1. Release of Documents

<input type="checkbox"/> documents to be released to the Buyer against payment	<input type="checkbox"/> documents to be released to the Buyer against acceptance of Bill of Exchange and deferred payment maturity confirmation Deffered payment maturity: Bill of Exchange: <input type="checkbox"/> paid at maturity <input type="checkbox"/> returned after acceptance	<input type="checkbox"/> other/ documents to be released to the Buyer without payment Grounds of transaction must be specified in "Additional Information" section.
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2. Commissions

Commissions of AS «Reģionālā investīciju banka»	<input type="checkbox"/> due to the Seller	<input type="checkbox"/> due to the Buyer
Commissions of Buyer's bank	<input type="checkbox"/> due to the Seller	<input type="checkbox"/> due to the Buyer
If the Buyer refuses to pay commissions	<input type="checkbox"/> due to the Seller	<input type="checkbox"/> do not release documents

Additional information

I hereby confirm that the documents enclosed are presented to AS "Reģionālā investīciju banka", reg. No. 40003563375, legal address: 2 J. Alunana Street, Riga, Latvia, LV- 1010 (hereinafter – the Bank) for delivery to the Buyer's bank in accordance with the instructions specified in this Application. I am informed that the Bank assumes no liability to verify the accuracy and veracity of the data submitted in Application, including the address of the Buyer's bank, as well as the Bank bears no responsibility for the content and quality of the documents presented, and execution by the Buyer of the documentary collection order is beyond its control.

The Bank bears no responsibility for any losses that occur to the Customer in case if:

- the documents presented to the Bank are in conflict with the Bank's policy, restrictions concerning the national or international sanctions;
- the documents sent by courier are damaged, lost, or delivery to the addressee is delayed.

I have read the Bank's General Terms and Conditions of Transactions and the Bank's Price List, and undertake to be bound thereby. I hereby authorize the Bank to withhold the commissions for services from my current account.

Handling of documentary collection is subject to "Uniform Rules for Collections" (ICC Publication No. 522, 1995 Revision) issued by the International Chamber of Commerce (ICC).

In case documents are returned or replaced, I hereby authorize the following person to receive from the Bank the documents specified in and enclosed to this Application, authorization shall be valid until the Bank receives withdrawal thereof:

name, surname

personal identification No./ date of birth

personal identification document No.

I confirm that I have the right to transfer to the Bank the personal data of individuals specified in this Application, for provision of the service. I am informed of the order in which the Bank processes personal data and have read the principles of processing personal data of individuals by the Bank (available on the Bank's home page www.ribbank.com and in the Bank's premises).

Employee of the Bank _____

Signature, printed name, date

Customer _____

Signature, printed name, seal